

Digital Homes, Inc.

Application for Employment

Digital Homes, Inc. is an equal opportunity employer. All employment and advancement are based solely on the individual's qualifications without regard to race, color, religion, sex, national origin, mental or physical handicap or veterans status.

Date: _____

Referral Source

Newspaper Ad _____ Monster.com _____

DOD web site _____ State employment office _____

College recruiting _____ Transfer _____

Private employment agency _____ Civic organization _____

Employee referral _____ Previous employee _____

Other (please specify) _____

Personal Data

Name: _____ Address: _____

City: _____ State: _____ Zip code: _____

Home telephone: _____ Work Telephone: _____

E-mail Address: _____

Are you legally eligible for employment in the U.S.? yes no

Social Security Number: _____

Position Desired: _____ Salary Desired: _____

Full-time Part-time Hours per week: _____

Are you willing to travel? _____ Date available to start: _____

Education

Schools	City and State	Did you graduate?		Major Field of Study	Degree Received
		Yes	No		
High School					
College					
Business or Tech					

Employment History

List employment history as completely as possible for the past 10 years starting with the present or most recent employer. For any unemployed or self-employed periods, show dates and locations.

Company Name: _____ Job Title: _____
 Address: _____ Phone: _____
 Supervisor Name: _____ Dates employed: From (Mo/Yr) _____
 Salary: Start _____ End _____ To (Mo/Yr) _____
 Reason for Leaving: _____
 Duties: _____

Company Name: _____ Job Title: _____
 Address: _____ Phone: _____
 Supervisor Name: _____ Dates employed: From (Mo/Yr) _____
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Salary: Start _____ End _____ To (Mo/Yr) _____
 Reason for Leaving: _____
 Duties: _____

May we contact the above employers? yes no

Are there any of the above employers which we cannot contact? (Please list and give reason) _____

US Military Service

Branch of Service: _____ Dates of Active Duty: _____
 Rank at Time of Release From Active Duty: _____
 Special Training or Applicable Experience: _____

Security Information

Have you ever held a security clearance? yes no If so, what level? _____
 Date clearance granted: _____ Date of debriefing: _____
 Employer at time of granting: _____

Have you ever been convicted for any violation(s) of law, including moving traffic violations (DUI - "driving under the influence")? yes no

If yes, please list description of offense and date of conviction: _____

(Note: Answering yes to this question does not exclude you from consideration for employment.)

References

Please list 3 references with at least 2 being former employers or people you have worked with in the past professionally.

Name	Company	Title (or relationship, if personal)	Phone
1.			
2.			
3.			

In Case of Emergency Notify:

Name: _____ Address: _____
 Phone: _____

Statement

The facts set forth above in this application for employment are true and complete. I understand that if employed, knowingly false statements on this application shall be considered sufficient cause for termination. I understand that all information on this application is subject to verification and I consent to criminal history, motor vehicle and credit background checks. I authorize Digital Homes to obtain information about me from my previous employers, references listed, educational institutions and credit sources. I authorize my previous employers, schools that I have attended and all credit sources to disclose to Digital Homes such information about me as Digital Homes may request. Further, I understand that employment with Digital Homes is considered "at-will". Both the employee and the employer reserve the right to sever the employment relationship at any time, with or without reason.

Signature

Date